

Jacaranda Social Resource Request

Instructions

The Jacaranda Organizing Team leadership encourages our residents to conduct social events for the benefit of our community members.

If you would like to conduct an event and request any of the Jacaranda Villa resources listed below, you are required to send an email it to socials@jacvillas.com making your request.

The JOT leadership team will review your request. If four JOT leadership members agree with your request, your request will be approved.

Please submit your request at least 30 days before you make any commitments regarding the event.

Note: The JOT Leadership team has consultants who are willing to help you plan your event.

List of Available Resources

- 1) Entry of the event to the Jacaranda Calendar
- 2) Email Blast from the Jacaranda Website / email list
- 3) Funds from the Jacaranda General Fund
- 4) Decorations, games, or supplies
- 5) 50/50 raffle

Note: if you request funds you are required to repay the funds within 7 days after your event. Therefore, we recommend you structure your event to cover your cost.

Request Details

Requester's Name:

Date of request:

Date and Time of the event:

Location of the event:

List all supporting volunteers:

Describe the Event: